

# Just Bring the Cake, Ice Cream, & Kids We'll Do all of the work!

## \*PARTY INFORMATION SHEET\*

### Check In

Arrive at Skate-Away USA 5 minutes before your scheduled session time or on Super Saturdays anytime at least 30 minutes before your seating time (let your guests know about what time you'll get here and to not be late). Please don't bring in cake & supplies etc until you've already checked in. The eating tables are not ready until your seating time, so use this time to get skates on everyone. When you enter the front door, drop off your guest list. Remember, your guests cannot enter until we have the list. List only the names invited to your party (children that you agree to pay for if they attend). Any names not listed on your guest list will be responsible for paying their own admission fees. We developed this check in system so you are not put in the position of paying for "uninvited" guests, and to cut down on confusion! Generally, non-skating parents & adults are not listed on your guest list, if they wish to skate they may buy a ticket at the front ticket window. Seating is provided for people attending on the guest list. The birthday parent badges are non-transferable and will allow parents to get free skates (and not be counted as party guest). Non-skating parents 18 & older and babies 1 and under are the only free spectators. All babies must be in a stroller or baby carrier for safety. All listed guests that arrive will receive a special wristband upon check-in, which allows them to receive free regular skates and signifies them as a party guest.

### Food

Pizza and drinks, (and ice cream if included in your party package), are served about an hour into the party on Sundays OR after the first 30 minutes of the seating time on Saturdays, for the amount of guests with wristbands (11 drinks and 16 pieces of pizza for every 10 guests + birthday person). If you would like to order extra pizza please let us know before this time so everything can be delivered together. It's also very important that all guests have arrived on time for an accurate food count. Party favor bags, glow items, & tokens (if included in your package) are delivered together after eating pizza, drinks, ice cream, and cake; usually about 15 minutes before the end of your seating time. Whole pizzas, extra drinks, fried foods, and everything in our Snack Bar and Stuff Shop can also be added to the party tab and delivered to you.

Remember, pizza is optional w/ Private parties, and it is best to eat cake and pizza about 1 hour into the party.

1. Please be ready for the birthday presentation (have your camera ready)
2. Please note: NO FOOD OR DRINK MAY BE BROUGHT IN FROM OUTSIDE, OTHER THAN YOUR BIRTHDAY CAKE. All cancellations and reschedules are subject to forfeit of your deposit.
3. PLEASE MAKE SURE YOUR GUEST KNOW WHAT TIME YOUR PARTY BEGINS & ENDS  
PAY YOUR PARTY BILL DURING OR IMMEDIATELY FOLLOWING THE PARTY.  
Extreme parties must be paid in full before new skates are delivered.

If you have any questions or special needs, please advise your party specialist and they will assist you. We expect that your party will be very special and memorable at SKATE-AWAY USA of Greenwood

Thank you for having your party at:

SKATE-AWAY USA OF GREENWOOD 864-223-3114

**ADD GUEST(s) or DO NOT ADD GUEST(s) (circle one please)**

If you circle add guest you cannot dispute any charges for extra guests

I have read and understand all the details of my party (Please sign)X\_\_\_\_\_